

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, October 14, 2025, 7:00 P.M.**

Chair Steve Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Richardson, Zarling, Herbst, and Truax, who were present via Zoom.

Supervisors Hafften and Tracy were absent.

District 1.....	Richard C. Jones	District 2..	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zarling
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Elizabeth Hafften	District 12.....	Matthew Tracy
District 13.....	Amanda Truax	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Phil Ristow	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Amanda Golson
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Ristow led the Pledge of Allegiance. A moment of silence was observed.

Luckey certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to approve as drafted. Seconded by Preuss and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from September 09, 2025. Seconded by Poulson and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on October 16, 2025, at 7:00 p.m.
2. Treasurer's Monthly Report.

Hafften in person at 7:02 p.m.

Jones moved to have Administrator Luckey provide an update on the Aztalan Bio Plant matter from the last County Board Meeting. Seconded by Morris and passed. Update provided.

Public Comment: Five (5) members of the public in person and on zoom spoke on agenda item #14c.

Special Order of Business:

1. Presentation of Fiscal Year 2026 Operating and

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Capital Budget given by Luckey.

Committee Reports, Resolutions, Proclamations, and Ordinances:

Poulson, Fair Park Committee Chair, introduced Ordinance No. 2025-10. Amending Jefferson County Ordinance No. 2023-17 Regarding the Jefferson County Fair Advisory Board

This ordinance renames and restructures the current Fair Advisory Board to meet current operational needs. The Fair Park Committee considered this ordinance amendment at its meeting on September 11, 2025, and recommended forwarding it to the County Board for approval.

Poulson moved for the adoption of Ordinance No. 2025-10. Seconded by Backlund and passed.

Poulson, Fair Park Committee Chair, introduced Resolution No. 2025-43. Adopting Jefferson County Fair Park Sponsorship Policy

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Fair Park Sponsorship Policy, as attached, is hereby adopted by the Jefferson County Board of Supervisors.

Fiscal Note: This policy supports the revenue projected in the Fair Park & Fair annual budgets.

Poulson moved for the adoption of Resolution No. 2025-43. Seconded by Backlund and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2025-44. Amending the 2025 Budget for the Interurban Trail Phase I Bridge Decking Repairs and Mason Log Home Restoration Project

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes a budget amendment in the amount of \$11,000 for the Interurban Trail Phase I bridge decking repairs, to be paid for through the use of contingency funds; and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors authorizes the transfer of \$26,000 in previously donated funds into a Parks Department operating account for the purpose of completing the Mason Log Home restoration project.

Fiscal Note: Passage of this resolution authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Jones moved for the adoption of Resolution No. 2025-44. Seconded by Gulig and passed. Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Hafften, Truax, Lund,

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Nass, Turville-Heitz, Ristow, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 1 (Goose), Abstain 0, Absent 1 (Tracy), Vacant 0.

Jones, Finance Committee Chair, introduced Resolution No. 2025-45. Accepting a Computer Equipment HAZMAT Grant from the Wisconsin Department of Military Affairs and Amending the 2025 Budget in the Emergency Management Department

NOW, THEREFORE, BE IT RESOLVED, that the County Administrator is hereby authorized to execute a grant for computer and HAZMAT equipment, and that the 2025/2026 Emergency Management budget is amended for the receipt and expenditure of this grant, along with a County match of \$2,542.34, and

BE IT FURTHER RESOLVED, that the County Administrator or designee is authorized to execute any necessary documents related to the grant and the purchase of the equipment.

Fiscal Note: Passage of this resolution authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Jones moved for the adoption of Resolution No. 2025-45. Seconded by Jaeckel and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Goose, Hafften, Truax, Lund, Nass, Turville-Heitz, Ristow, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Tracy)0, Vacant 0.

Jones, Finance Committee Chair, introduced Resolution No. 2025-46. Accepting Bid for Epoxy Flooring for Mechanical Room in the Law Enforcement Center

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with the lowest responsible bidder, Protective Coating Specialties, to furnish and install the epoxy flooring system as specified above.

Fiscal Note: Passage of this resolution authorizes the County Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No.

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2025-46. Seconded by Backlund and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Hafften, Truax, Lund, Nass, Turville-Heitz, Ristow, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Tracy)0, Vacant 0.

Jones, Finance Committee Chair, introduced Resolution No. 2025-47. Accepting the PSC Rural Energy Startup Program Grant and Amending the 2025 Central Services Budget

NOW, THEREFORE, BE IT RESOLVED that Jefferson County is authorized to accept grant funding in the amount of \$125,000 as reimbursement for eligible expenses, and the 2025 County Budget is amended accordingly.

Fiscal Note: Passage of this resolution authorizes the County Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2025-47. Seconded by Poulson and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Hafften, Truax, Lund, Nass, Turville-Heitz, Ristow, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Tracy)0, Vacant 0.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2025-48. Authorizing the Purchase of Sign Truck for the Highway Department

NOW THEREFORE BE IT RESOLVED, that the Jefferson County Highway Department is authorized to purchase one (1) 2026 Model M2106+ Cab-Chassis from Truck Country Freightliner for \$111,450.00 and the sign truck setup from Utilities Sales & Service for \$303,145.00 for the net cost of \$414,595.00.

Fiscal Note: Funding for this resolution will be provided from the Highway Department Equipment Operations Cost Center 53241. No budget amendment is necessary.

Jaeckel moved for the adoption of Resolution No. 2025-48. Seconded by Poulson and passed.

Turville-Heitz, Land and Water Conservation Committee Chair, introduced Resolution No. 2025-49. Authorizing the Purchase of a Perpetual Agricultural Conservation Easement

NOW, THEREFORE, BE IT RESOLVED that the

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Jefferson County Board of Supervisors hereby authorizes the Land and Water Conservation Department Director to sign the agricultural conservation easement deed, pay Daniel J. Rollefson \$123,750 for an agricultural conservation easement consisting of 99 acres, and pay for title insurance and closing costs in the amount of \$2,777.

Fiscal Note: The total Jefferson County price of the proposed conservation easement, title insurance, and closing costs is \$126,527, which is currently appropriated in the 2025 Land and Water Conservation Department budget.

Turville-Heitz moved for the adoption of Resolution No. 2025-49. Seconded by Lund and passed.

Turville-Heitz, Land and Water Conservation Committee Chair, introduced Resolution No. 2025-50. Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Clean Boats, Clean Waters Grant

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance
2. Enter into a grant agreement/contract with the Wisconsin Department of Natural Resources
3. Submit required reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement/contract, as appropriate
4. Submit reimbursement request(s) to the Wisconsin Department of Natural Resources per the grant agreement/contract
5. Sign and submit other documentation as necessary to complete the project per the grant agreement/contract.

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement/contract.

Fiscal Note: The total project cost is \$7,910 with the DNR grant covering \$5,932, and the Town and City of Lake Mills contributing \$1,800. The Land and Water Conservation Department budget will cover the re-

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maintaining costs of \$178. The grant amount, municipal amount, and corresponding expenses will be included in the 2026 budget. No budget adjustment is necessary.

Turville-Heitz moved for the adoption of Resolution No. 2025-50. Seconded by Lund and passed.

Turville-Heitz, Land and Water Conservation Committee Chair, introduced Resolution No. 2025-51. Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance
2. Enter into a grant agreement/contract with the Wisconsin Department of Natural Resources
3. Submit required reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement/contract, as appropriate
4. Submit reimbursement request(s) to the Wisconsin Department of Natural Resources per the grant agreement/contract
5. Sign and submit other documentation as necessary to complete the project per the grant agreement/contract.

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement/contract.

Fiscal Note: The total 2026 grant award is approximately \$13,003 which will cover the cost of staff time spent implementing the grant deliverables. This grant amount and corresponding expenses will be included in the 2026 budget. No budget adjustment is necessary.

Turville-Heitz moved for the adoption of Resolution No. 2025-51. Seconded by Christensen and passed.

Morris, Law Enforcement and Emergency Management Committee Chair, introduced Proclamation No. 2025-05. Proclaiming November 17-21, 2025 as Crash Responder Safety Week

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NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the week of November 17-21, 2025, as Crash Responder Safety Week in Jefferson County and joins the Wisconsin Department of Transportation in recognizing the need for greater public awareness of the responsibility we all have in preventing secondary crashes that endanger the lives of our dedicated emergency personnel.

Morris moved for the adoption of Proclamation No. 2025-05. Seconded by Drayna and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2025-11. Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4634A-25, R4635A-25, R4636A-25, R4637A-25, R4638A-25 and R4639T-25 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 18, 2025, and

WHEREAS, at its meeting on September 18, 2025, the Planning and Zoning Committee considered the request to amend the Official Zoning Map of Jefferson County after conducting a public hearing regarding the requested amendment, and after receiving a recommendation from the affected Town, hereby make the following recommendation to the Board of Supervisors in open session, and

WHEREAS, the Planning and Zoning Committee has found that the criteria and standards set forth in s. 91.48 of the Wisconsin Statutes and ss. 22-56(b) of the Jefferson County Zoning Ordinance for rezoning out of an A-1 Exclusive Agricultural zone have been met and the petitions are consistent with the Jefferson County Comprehensive Plan and Farmland Preservation Plan as identified in the Decision of the Planning and Zoning Committee, and

WHEREAS, consistent with the recommendations of the Planning & Zoning Committee, the Board of Supervisors finds, where applicable, the standards set forth in s. 91.48 of the Wisconsin Statutes and ss.

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22-56(b) of the Jefferson County Zoning Ordinance for rezoning out of an A-1 Exclusive Agricultural zone are met by the proposed amendment to the official zoning map, and

NOW, THEREFORE, BE IT ORDAINED THAT the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

Jaeckel moved for the adoption of Ordinance No. 2025-11. Seconded by Poulson and passed.

Kannard abstained from voting due to a potential conflict of interest.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2025-12. Amending the Jefferson County Zoning Ordinance to Regulate Solar Energy Systems

Jaeckel moved for the adoption of Ordinance No. 2025-12. Seconded by Poulson. Following discussion Kannard moved to send this Ordinance back to the Planning and Zoning Committee for further review. Seconded by Ristow and passed.

Appointments by County Administrator:

By virtue of the authority vested in me under Sections 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the following appointment as listed in the agenda:

Pamela Abrahamsen and Jim Braughler to the Human Services Board for a 3-Year Term ending November 01, 2028.

Morris moved to confirm the above appointment. Seconded by Jaeckel and passed.

Public Comment: (General) None

CLOSED SESSION

Braughler moved that the Board convene in closed session pursuant to section 19.85(1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion regarding the potential sale of County-owned land in the Food & Beverage Innovation Campus Reconvene in open session for action on matter discussed in closed session, if necessary. **Seconded by Wineke and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Goose, Hafften, Truax, Lund, Nass, Turville-Heitz, Ristow, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Tracy)0, Vacant 0.**

Braughler moved that the Board reconvene in open

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session. Seconded by Morris and passed.

Jones moved to authorize the County Administrator to execute a Letter of Intent on behalf of Jefferson County with “Project Universe,” for the sale of County-owned land located within the Food & Beverage Innovation Campus. Seconded by Jaeckel and passed.

Announcements:

Supplemental information presented at the October 14, 2025, Jefferson County Board meeting will be available at the County Clerk’s office upon request during regular Courthouse hours or on the County’s website at www.jeffersoncountywi.gov.

There being no further business, Turville-Heitz moved that the Board adjourn. Seconded by Gulig and passed at 9:25 p.m.